Changing the number of days audit trails to keep

First click 'Management'

audit_1.jpg
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Then 'Occasional Menu'

audit_2.jpg
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Then 'Options'

audit_3.jpg
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Then the 'Security' tab at the top right.

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The option for the number of audit trails to keep is on the right about 3/4 of the way down. Setting it to 0 will keep the audit trails forever and any other number will keep them for that number of days.

audit_5.jpg
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