Setting where to start daily order numbers

Go into "Management"

image-1613651051209.jpg

Go into "Occasional Menu"

audit 2.jpg

Go into "Options"

audit 3.jpg

Click on the "Security" tab

Order Numbers 1.jpg

At the top right there is a section called "Start of Day" and there is a place to set the order numbers.

Order Numbers 2.jpg

Setting this to any numbers always starts the order numbers from that place. Making it 0 means the numbers carry on today from where they finished yesterday.

The option below is called "Takeaway Start" and is a drop down menu. The choices are "As Above", "1000" or "100". This is the starting point of the numbers for takeaway. If you leave it set to "As Above" the takeaway and delivery numbers will be from the same set so whatever the next order is it will be given the next number. If you choose"1000" or "100" the takeaway order will start at this number and then be separate from the deliveries.

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