Pizza Fractions – Halves, Thirds & Quarters

Some stores are happy to allow customers to order fractions of pizzas and some stores actively discourage it. inTouch has four settings for pizza fractions and you can choose the one that fits in with your policy. If you go to Management > Occasional Menu > Options > Order Screen, you will see a **Pizza Fractions** box. When you touch the arrow to the right of the field, the drop down window offers four choices; they are **None**, **Half**, **Halves & Quarters** and **Halves, Thirds & Quarters**. Touch, or click on, your preferred option and touch **Save & Exit** to save the amendment.

If you do not allow customers to order pizza fractions, select **None** and you can ignore the rest of this section because the buttons that allow pizza fractions will not appear on the Order screen.

If you select an option other than None, the pizza fraction buttons that result from your choice will appear on the Order screen when an order is taken for a pizza. The settings behave as follows and are described in full on the next two pages.

Half – allows customers to order half of one pizza and half of another, but does not allow a fraction smaller than a half

Halves & Quarters – allows customers to order two halves, *or* one half and two quarters, or four quarters

Halves, Thirds & Quarters –customers may order two halves, *or* one half and two quarters, *or* four quarters, *or* three thirds

Before taking orders for pizza fractions, it is worth understanding some basic principles. First of all, remember that you cannot order more or less fractions than it takes to make one (whole pizza). In other words you cannot order three halves, or one half and three quarters, or five quarters or even three quarters!

Secondly, fractions of pizzas must share the same size and thickness of base. As soon as you have selected a Pizza Size and Pizza Description for the first fraction, the program will treat all the other fractions as being on the same size of base. It would not make sense to order a ½ Large Thin pizza with a ½ Medium Deep Pan pizza.

When it comes to charging, inTouch does not work out a special charge for pizzas made up of fractions. The program simply looks at all the fractions that have been ordered, works out which is the most expensive pizza and then charges the customer as if they had ordered that pizza. For

example, if a customer orders a half Cheese & Tomato and a half Hawaiian Dream pizza, and on your menu the Hawaiian Dream is the more expensive of the two, the customer will be charged for a full Hawaiian Dream pizza. The same applies to quarters and thirds.

Finally, you will see that the program will always adjust the fraction of the first pizza ordered as you continue to add fractions; the program will never change the fraction of a pizza that you have selected by touching the Half, Third or Quarter button before the Pizza Description.

Pizza Fractions 1.jpg

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Ordering Half Pizzas

When you select a Pizza Size and a Pizza Description on the Order screen, e.g. “Large Thin New York”, a **Half** button will appear to the right of the **Toppings** button. If you touch the **Half** button and then another Pizza Description button e.g. “Farmhouse”, the program will change the first pizza on the receipt to read “½ Large Thin New York” and add “½ Farmhouse” beneath it. The **Half** button will then disappear until another pizza is selected.

Ordering Halves & Quarters

When you select a Pizza Size and a Pizza Description on the Order screen, e.g. “Large Thin New York”, **Half** and **Quarter** buttons will appear to the right of the **Toppings** button. At this point you can order two halves, as described above, *or* a half pizza and two quarters, *or* for four quarters.

If you touch the **Half** button and then another Pizza Description button e.g. “Farmhouse”, the program will change the first pizza to read “½ Large Thin New York” and add “½ Large Thin Farmhouse” beneath it. The **Half** button will then disappear.

However, the **Quarter** button will remain on screen. This allows you touch **Quarter** followed by another Pizza Description, e.g. “Oriental Express”. The program will now change the first (half) pizza on the receipt to read “¼ Large Thin New York”, leave the second unchanged as “½ Large Thin Farmhouse” and add “¼ Large Thin Oriental Express” (as shown to the left). The **Quarter** button will now disappear until another pizza is selected.

Pizza Fractions 2.jpg

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If you select a Pizza Size and Pizza Description on the Order screen and then touch the **Quarter** button followed by a Pizza Description, the program will adjust the first pizza on the screen to ¾ and add the new ¼ beneath. If you touch **Quarter** again, followed by a Pizza Description, the program will reduce the first pizza on the screen to ½ and add the new quarter to the receipt. (At this point the **Half** button will disappear.) Finally, if you touch **Quarter** for a third time, followed by a Pizza description, the program will adjust the first pizza on the screen to ¼ and add the last quarter to the receipt. At this point the **Quarter** button will disappear until another pizza is

ordered.

Pizza Fractions 3.jpg

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You could stop after the first quarter and therefore take an order for a ¾ pizza and a ¼ pizza if you really wanted to but not many stores allow even their ~~most awkward~~ best customers to do that!

Ordering Halves, Thirds & Quarters

When you select a Pizza Size and a Pizza Description on the Order screen, e.g. “Large Thin New York”, **Half**, **Quarter** and **Third** buttons will appear to the right of the **Toppings** button.

No combination of thirds and halves or quarters can possibly add up to one (whole pizza), so if you touch either **Half** or **Quarter**, followed by a Pizza Description, the **Third** button will disappear *or* if you touch **Third** followed by a Pizza description, then **Half** and **Quarter** will disappear.

In other words, once you have selected a Pizza Size and Description, then touched **Third** followed by a Pizza Description, you must then touch **Third** again and select another Pizza Description to give you a total of three thirds.

Toppings on Fractions

You can add extra toppings to any fraction of a pizza by simply touching the **Toppings** button immediately after a pizza fraction has been chosen. You add or remove toppings in the normal way and then continue by selecting the next pizza fraction. If you go to Management > Occasional Menu > Menus > **Pizza Size** (buttons), the program allows you to set up special charges for half toppings.

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