How to add different bases for pizzas

On inTouch first go to ‘Management’

image_1622019487142.png

Then ‘Occasional Menu’

image_1622019458429.png

Click on 'Menus'

image_1622801003274.png

Go to 'Toppings 1'

image_1622801136439.png

Click on a blank topping

image_1622801198801.png

Click 'Yes' to create a new topping

image_1622801239030.png

The base needs to have * at the beginning. For example *Pizza Sauce

image_1622801433293.png

Top right click on 'Details'

image_1622801644126.png

In the 'Topping Details' box

image_1622801526140.png

If an existing base in toppings it is important that the 'Receipt Description' has the * before the text

image-1622802564050.png

Image not found or type unknown

Also, if the bases are chargeable set them to the correct 'Price Band'

image-1622802639479.png

Image not found or type unknown

It is important to select the base on the 'Stock Makeup' to allow to customers to swap the base if allowed

image-1622803735161.png

Image not found or type unknown

Once added click 'Finished'

image-1613148334165.png

Image not found or type unknown

And ‘Finished’ again

image-1613148336966.png

Image not found or type unknown

And 'Exit'

image-1613148262170.png

Image not found or type unknown

It will ask you to ‘Upload Menu to Website’

image-1613148605714.png

Image not found or type unknown

Click ‘Yes’ to upload
image-1613148727380.png

Image not found or type unknown

And 'Main Menu'

image-1613588916403.png

Image not found or type unknown

Lastly you will need to go on myInteger and search for 'StarToppingsAreBases'.

image-1622803199065.png

Image not found or type unknown

Enable the option 'StarToppingsAreBases'

image-1622803060857.png

Image not found or type unknown

If you don't have access to myInteger please call us.

Once you have done that go to the website. Select a pizza which you will then see 'Select item base'

image-1622803420314.png

Image not found or type unknown

Followed by the toppings

image-1622803541483.png

Image not found or type unknown

Revision #4

Created Fri, Jun 4, 2021 9:56 AM by Alec

Updated Fri, Jun 4, 2021 10:52 AM by Alec